**Terms of reference**

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| **Position:** | National consultant for prioritization of sectors within the project pool for the Green Climate Fund. |
| **Project Name:** | "Further strengthening Kazakhstan's programming capacity, institutional support for expanding direct access to the Green Climate Fund and development of green finance system." |
| **Contract Type:** | Individual Contract |
| **Place of work:** | Home-based |

**Introduction:**

The International Center for Green Technologies and Investment Projects (hereinafter referred to as the Center) was designated by the Ministry of Ecology and Natural Resources of the Republic of Kazakhstan as the National Implementing Organization of the Readiness project "Further strengthening of Kazakhstan's programming capacity, institutional support for expanding direct access to the Green Climate Fund (hereinafter – GCF) and development of the green Finance system".

*The Readiness project* is aimed at further strengthening the country's potential and creating favorable conditions for more active participation in the GCF and attracting climate investment. The first readiness grant created an initial enabling environment for the institutionalization of NUS and interaction with the GCF. The project will strengthen the NSO's ability to effectively and efficiently perform its functions, facilitate the successful completion of the GCF accreditation process by direct access applicants, and thus open up access to GCF funds to address climate change challenges in Kazakhstan, and allow for the development of an updated country program with a clear framework for priority climate change investments and portfolio. strengthen the practice of sustainable finance in the financial sector of Kazakhstan by creating an enabling institutional environment and building the capacity of local experts

**Justification:**

*The Readiness project provides for five tasks:*

**Task 1:** Update the Country Programme in accordance with GCF procedures and establish a coordination mechanism

**Task 2.** Institutional and potential support for direct access applicants in the GCF accreditation process

**Objective 3:** Building the capacity of the private sector to facilitate the planning and implementation of GCF-funded activities

**Task 4:** Support Hydrometeorological diagnostics and identify future investment needs

**Task 5.** Preparation of a concept for integrating green finance issues into existing operations of the banking sector and financial institutions.

**Goal:**

Prioritization of sectors within the project pool of the Kazakhstan Country Program for the Green Climate Fund

**Scope of work:**

1. Analysis of the resource provision of projects, including financial aspects, budget allocation, as well as the use of available human and technical resources, which will ensure the effectiveness of spending funds and the optimal use of available resources within each specific project.

2. Identification of each project in the portfolio. Identification of long-term prospects and strategic goals of each project. Accounting for the characteristics of loans and grants, including repayment terms, freedom of spending and deadlines.

3. Taking into account the degree of financial stability of each project. Analysis of financial risks associated with each type of financing and development of mitigation strategies. Consideration of possible changes in economic policy and their impact on projects.

4. Forecasting possible challenges and changes in the economic environment and adapting strategies in response to them. Development of mechanisms for reviewing priorities in the event of changes in the economic environment or strategic objectives of the program.

**RESULTS AND DEADLINES**

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| **№**  **n/a** | **Expected Results** | **Deadline** |
|  | A report on the services provided under items 1 and 2 of the scope of services has been prepared, containing supporting materials (Analysis of the resource provision of projects, including financial aspects, budget allocation, as well as the use of available human and technical resources/Identification of each project in the portfolio. Identification of long-term prospects and strategic goals of each project. Accounting for the characteristics of loans and grants, including repayment terms, freedom of spending and deadlines) | 15 weeks from the date of signing the contract |
|  | A report on the services provided under items 3 and 4 of the scope of services has been prepared, containing supporting materials (Accounting for the degree of financial stability of each project. Analysis of financial risks associated with each type of financing and development of mitigation strategies. Taking into account possible changes in economic policy and their impact on projects/ Forecasting possible challenges and changes in the economic environment and adapting strategies in response to them. Development of mechanisms for reviewing priorities in case of changes in the economic environment or strategic objectives of the program) | 22 weeks from the date of signing the contract |

**Business trip:**

Business trips according to this ToR are not provided.

**Note:**

• The contractor is responsible for the quality of the prepared materials within the framework of his duties;

• The contractor prepares reports in Russian;

• The report on the services rendered must be submitted electronically in MS Word format for Windows files via the electronic document management system. If the report is provided on paper, then the reporting materials must be stitched. The title page of the report should contain the full name of the Contractor, the name of the services rendered, the details of the contract, signature, and contact information.

**Basic conditions:**

• When providing all types of services, the Contractor must ensure the complete safety of materials and finished products, excluding the creation of counterfeit products.

• It is necessary to ensure compliance with the legislation and regulatory legal acts of the Republic of Kazakhstan on copyright (and related rights).

• All rights to the manufactured products, including original documents and copies thereof, may be transferred to any third party by the decision of the Customer, and such transfer may be carried out directly to a third party and immediately after completion and acceptance of the services.

**Payment schedule:**

The contractor must take into account all expenses, including fees for professional services, travel, accommodation and other expenses, in his financial proposal for the fulfillment of the tasks of the TOR. Transportation costs are indicated only if the trips are provided for in the Terms of Reference.

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| **% of the amount Readiness-2** | **Stage of work** |
| 50% | Readiness-stage 1 |
| 50% | Readiness-stage 2 |

**Required skills and abilities:**

• Education – higher education in economics/finance;

• At least 5 years of experience in evaluating technical projects, including applied technologies, development methods and innovative solutions;

• At least 3 years of project management experience, including project planning, execution and control processes

• Knowledge of the processes of financial analysis of budgets, expenditures and forecasts to assess the financial sustainability of projects

• Experience working with international organizations is welcome;

• Membership in international and Kazakhstani professional organizations is welcome;

**Knowledge of languages:**

Fluency in spoken and written Russian is required, knowledge of Kazakh will be an advantage.