**APPLICATION AND PRICE QUOTATION**

I hereby declare that:

1. I have read, understand, and hereby accept the Statement of Work describing the responsibilities and obligations of [insert *position name*].
2. I hereby offer my services and confirm my interest in the assignment by submitting my signed resume.
3. As required by the Statement of Work, I hereby certify that I am available for the duration of the assignment, and I will provide services in the form described in my proposed methodology/approach attached hereto [*delete this paragraph if the Statement of Work does not require a methodology/approach*].
4. I hereby offer to perform services based on the following rates:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The total amount of [*amount in words and figures*] is payable under the payment schedule specified in the Reference.

1. To estimate the cost allocation of the above amount, you need to fill out the cost allocation form.

Full name and signature: Date of signature:

**Application***s*

* Resume (CV), which should include information about education/skills; certifications obtained, work experience.
* Methodology/Plan (if necessary, according to the Terms of Reference).
* Breakdown of the total amount, including all expenses payable according to the sample below

**COST SHARING**

**TO SECURE THE FINAL FINANCIAL PROPOSAL,**

**INCLUDING ALL EXPENSES**

**Breakdown by expense item:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Types of expenses** | **Price per unit** | **Quantity** | **Total cost for the contract period** |
| 1. **Personal expenses** |  |  |  |
| Professional Services |  |  |  |
| Others (please specify) |  |  |  |
|  |  |  |  |
| 1. **Transportation costs to destination\*** |  |  |  |
| Tickets to and from your destination |  |  |  |
| Accommodation and food expenses |  |  |  |
| Additional transportation costs |  |  |  |
| Others (please specify) |  |  |  |
| Total |  |  |  |

**Cost allocation based on results**

|  |  |  |
| --- | --- | --- |
| **Results** *[list as specified in terms of Reference]* | **As a percentage of the total amount (payable)** | **Amount** |
| Result 1 |  |  |
| Result 2 |  |  |
| .... |  |  |
| Total | 100% |  |

* *Transportation costs are indicated only if travel is stipulated in terms of Reference*